

# DORCHESTER COUNTY COUNCIL AGENDA REQUEST FORM

Topic: \_\_\_\_\_

Brief Description of Topic: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date of Meeting: \_\_\_\_\_

Name of Person/Entity Making Request: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Have you addressed your issue with City staff, a County Council member or the County Manager or any other entity? \_\_\_\_\_. If so, please describe the actions you have taken below.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requests must be received by 12 noon either by regular mail, hand-delivery or email ([info@docogonet.com](mailto:info@docogonet.com)) on the Thursday preceding the meeting you wish to attend. Completion of this form does not entitle the requestor to be added to the agenda. If your item is to be added to an agenda you will be contacted with a date and time. Please be sure to provide any materials you wish to distribute to the Council (handouts, maps, fliers) by the deadline referenced above.

Examples of agenda items include requests for letters or resolutions of support or resolutions for grant applications and to utilize County owned property for events. Items that can be discussed in less than two minutes can be brought up during the public comment period of County Council meetings and do not require the submission of a written request.