

## Dorchester County Planning & Zoning

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Site Address: 501 Court Lane, Room 111, Cambridge, MD 21613  
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August 16, 2019

Dear Dorchester County Plumber:

Please find enclosed a renewal application for your Dorchester County Plumbing license. ***Plumbing licenses will expire on October 14, 2019 so please return your completed application*** (please see enclosed application for directions) ***as soon as possible, to avoid an expired license.*** Remember, **you must hold a current Dorchester County Plumbing license to perform work anywhere in this County.** You need your license to be current (including keeping your insurance current and your updated Certificate of Insurance on file with us whenever renewed/updated), to **file for any permits in any jurisdiction** within our County.

If you do not wish to renew your license, please take a moment to let Sherry Wood know by either our mailing address/phone/fax/email (all information listed above).

Please call our office with any questions or email us; our office hours are Monday – Friday, 8:00 a.m. – 4:30 p.m.; our public office hours are 8:00 a.m. – 3:00 p.m.. ***Licenses can not always be processed on a walk-in basis. Once your application is received, we will either call you to pick it up or mail it to you, once it is issued.***

Thank you for your immediate attention in this matter.

Sincerely,



Rhonda Mills  
Permit Technician

RJM

Enclosures: Plumbing license application

**THIS WILL BE YOUR ONLY RENEWAL NOTICE.**